

# Honduras Agape Foundation Board Meeting

August 19, 2009

St. John's United Methodist Church, Ward Hall #1

Attendance: Bill Bengtson, Allen Blancett, June Blohm, Ken Blohm, George Dewhirst, Karen Livingston, Ed Norton, George Sewell, Randy Shelley, Jerry Taylor, Tommy Thompson, Roxanne Turnipseed, Sam Turnipseed

Excused: Anne Buffington

**1. Meeting Opened with Prayer by Allen Blancett at 7:10 pm**

**2. Agenda Reviewed and Approved as Written**

**3. Consent Agenda—Allen (See Attachment #1)**

**GENERAL MOTION #1: Approve the minutes of the July 1, 2009 meeting as written—Passed**

**GENERAL MOTION #2: Approve the 7/31/09 Financial Status Report as written—BOD requested further discussion to clarify the status of the negative undesignated fund balance reported at the end of July. Allen reported that some additional funds have been received since that report to help counter the deficit. At the present time, we are still awaiting bottom line costs from the summer mission trips and the summer construction projects soon to be completed. In addition, we are awaiting further input from Maynor regarding the balance of funds originally transferred to cover the June and July mission team expenses. Once all of the figures have been obtained and the necessary costs have been analyzed, the travel committee will make recommendations regarding possible adjustments to the mission team daily fees for the 2010 year.**

**4. Committee Reports—questions, motions, actions**

**a. Executive—Allen** No report

**b. Nominating--Ed**

**Urgent need—HAF Treasurer to succeed Tommy**

After several months, no one has yet been selected to fill the vacant position of HAF Treasurer, and the nominating committee has not been able to locate any potential candidates for this position. In the interim, Allen has been carrying out the responsibilities of the treasurer position, having prior experience as the HAF treasurer and the only BOD member willing to take on this role at this time. Concerns were raised about whether Allen should continue to assume the added responsibilities of the treasurer while serving as President. The following motion was presented as one way to address the issue:

**MOTION:** Jerry Taylor be designated as acting President in place of Allen until treasurer position is filled.—Motion failed.

Ken recommended that all BOD members actively assist the Nominating Committee in identifying potential candidates for this position. It was reiterated that this individual would first have to be voted onto the BOD and would have to possess competency in handling financial responsibilities. In addition, this individual would undergo some training regarding HAF accounting practices, etc. before assuming the responsibilities of the position.

**c. Awareness and Development—Bill/Roxanne**

**Publicity:** Bill reported that he did not get updates to the supporting churches in time this month, but did provide Trinity United Methodist church an update highlighting the QVS scholar program, medical brigades, and highway ministry. He solicited feedback from the BOD for future input to churches and the newspaper. Because the information and pictures from the March dental team were never submitted to the newspaper as requested, we recommended using that information as promotional material for upcoming dental outreach trips.

**Website:** Roxanne mentioned that the website redesign has been completed, and she requested input from BOD members regarding positive and negative aspects of the new format. She mentioned that Tommy is currently working on ways to upload videos to the site and reminded BOD members to have their supporting churches provide updated links for the website.

**d. Construction--George D.**

**Santa Clara:** George reported that Guillermo's home has been completed, the brickwork for the kindergarten kitchen has been completed up to the level of the roof, and the brickwork for the classroom building has been completed up to the level of the windows. The estimated completion date for the kitchen and classroom buildings is approximately three weeks from now (around mid-September), assuming the weather does not hinder progress.

**Quimistan:** Work on the kitchen/pantry at Senora Umanzor's kindergarten (El Porvenir) is progressing well and the roof is being installed now. Jose Pinto reported that the final finish work for the floors and walls is estimated for completion in the next three weeks (around mid-September), after which time the facility should be ready for use.

**Future Construction Projects:** Several other project requests have been received and will be submitted to the construction committee for review. Recommendations will be formulated and presented at the September BOD meeting if possible.

**e. Medical—June** (See Attachment #2)

June expressed thanks to Roxanne for her assistance in completing all of the necessary fluoride and deworming treatments at the schools this summer. Ken, June, George S., and Karen reported on a strategy used by the medical committee at a recent meeting to assist in determining future HAF medical outreach opportunities. The strategy involved placing priorities on current and proposed medical/health outreach activities based upon whether they meet the following criteria: (1) potential for transferability (sustainability at the local level) and a sense of ownership among the people being served, and (2) focus on health promotion and disease prevention. While the initial meeting identified some key goals, follow-up meetings will address the specific steps to achieve those goals. Areas for further study will include ways to provide necessary education and resources so that the local people in the target communities will be equipped to partner with HAF to carry out the programs year-round and be more willing to volunteer their time and services to other communities with similar needs.

**f. Evangelism and Nurture—Roxanne** (See Attachment #3)—No further report.

**g. Travel—Roxanne** (See Attachment #4)

**Urgent need—Travel Coordinator to succeed Roxanne**

Roxanne reminded the BOD of the urgent need for a travel coordinator to plan future mission trips. This individual does not have to be a BOD member, but would function as chair of the travel committee, currently consisting of Roxanne and Tommy. Roxanne stated that despite the lack of a travel coordinator, all planning and coordinating of upcoming HAF trips should still be communicated to the travel committee to insure that HAF procedures are followed and that supporters are informed of upcoming mission trip dates and opportunities to participate.

**h. Fundraising—Ken** (See Attachment #5)

Ken and June reported that the desk and bench project for the village of Teoxintales that had been funded by First Presbyterian Church of Aiken and was to originally be completed by the intergenerational mission team this summer was completed by various members of the Quimistan and Teoxintales communities following cancellation of the team trip. The materials were cut and assembled in Quimistan, and then the completed desks and benches were transported to Teoxintales by members of the village. Residents of Teoxintales painted them and delivered them to the school for use by the children. This was another example where the community pitched in and took ownership of the project, seeing it through to completion.

**i. AP—Ken** (See Attachment #6)—No further report.

**j. QVS—Sam/Allen**

Allen reported that he will be meeting with QVS sponsors and students in Quimistan during his visit in September to get updates on the program. In addition, he is consulting with Dario Pacheco and Danilo Salguero (directors of the QVS program) to determine whether Nery (the first QVS scholar) might be willing and able to participate in a talk about the QVS program at the upcoming Conference on Honduras.

**k. Highway Ministry—George D.**

George thanked Roxanne for gathering data on the village community of Tejeres during her stay this summer. Several potential opportunities for outreach, including biosand filters, improved cooking stoves, etc. have been identified and the community members are already showing initiative for improvements as evidenced by the recent construction of a covered, open-air facility to be used for the community church services and the feeding program for the children every Friday night. Our primary contact in the community, Omar, has been instrumental in overseeing HAF outreach projects there and appears very interested in continuing to partner with HAF on future projects.

**5. Unfinished Business**

**a. Mission Trip Planning for Next Season  
December 28-January 8**

Anne Buffington is coordinating this trip, which primarily consists of members from Starkville, MS. This trip has been rescheduled from the original summer 2009 trip, which was cancelled due to the political instability in the country. An update listing the revised trip activities has not been submitted to the travel committee yet, but several of the original construction projects in Santa Clara originally planned for the summer team will probably be completed before the arrival of the team and will no longer be included as part of the scheduled activities. This team is filled and has a waiting list.

**January 14-January 24**

Ken and June Blohm are coordinating this mission team trip consisting mostly of members of First Presbyterian Church in Aiken. This trip was also rescheduled from the original 2009 summer trip, which was cancelled due to instability in Honduras. There are 15 people currently signed up (9 members are from the original summer team). The current plan is to conduct most of the same activities originally scheduled for the summer team.

**Next—Future Trips**

The BOD discussed the option of adding in an additional trip in late January or early February to accommodate those individuals who typically participate in a winter trip but who were not given the opportunity to participate on the two teams that were rescheduled from the summer. Due to the absence of a travel coordinator, no more trips for 2010 have yet been coordinated or planned. As a member of the travel committee, Roxanne volunteered to gather data on ticket costs, college break schedules, etc. and put together some tentative dates for mission team trips for 2010 to be submitted to the BOD for review. Until a travel coordinator is identified, however, any planning for such trips is limited. Karen mentioned that she would consider serving as a travel coordinator and working with a committee to plan and coordinate 2010 trips, but did not feel she could take on this responsibility and still serve as HAF secretary. At this point, the search continues for a coordinator to plan our trips for 2010.

**b. HAF Registration as Honduran NGO--Allen**

Allen reported that because the United States and Honduras are “signatory nations” to the Hague Convention of 1961, the non-profit status of HAF qualifies HAF to be accepted as an NGO in Honduras once the proper paperwork has been completed and registered with the Honduran government. The official “Apostilles” have been prepared by the SC Secretary of State office, and the necessary legal documents will be taken to Honduras in September to be registered with the appropriate government office in Tegucigalpa.

**c. Integrated Long-Range Plan—Jerry**

Jerry is working to develop a “skeleton method” to help identify short and long range plans for the foundation. Two key concepts to be included in this plan are: (1) Project plans (i.e. building homes, facilities, etc.) and (2) Program plans (i.e. long term year-round programs such as the AP program). He has asked committees to submit short-term (1 year) goals along with long-term (5-year) goals for their area of oversight so that a master skeleton plan can be prepared and submitted for review and evaluation at the upcoming visioning conference.

**6. New Business**

**a. Chat with Olin McBride—Aug. 30—Allen**

Olin McBride, pastor of the HAF supporting church First Presbyterian Church, Starkville, MS, has requested a meeting with interested members of the HAF BOD during his upcoming visit to Aiken. Ken and June Blohm have agreed to host this meeting at 5 pm Sunday Aug. 30.

**b. Charity Bazaar—Sept. 18-19—Allen**

Aiken Mall is organizing an event to provide publicity for area non-profit organizations. HAF has submitted an application request to set up a display table at the event as a way to publicize our outreach in Honduras and stir up interest and support in the local community. Allen and Karen have agreed to help man the display table and solicit the assistance of any BOD members or supporters who would like to participate in preparing materials for the event or helping man the table either day. Setup for the event is from 8 am until 10 am each day with displays running from 10 am until 6 pm each day.

**c. Administration of Benevolence Funds—Allen (See Attachment #7)**

Due to a recent request for assistance from HAF, the use and management of the benevolence fund has come up for discussion. Tommy Thompson reviewed the history of the fund and presented a brief synopsis of the finance committee’s proposal regarding the administration of the benevolence fund. As part of the proposal, the following multi-part motion was submitted to the BOD:

**MOTION: The Honduras Agape Foundation will consider new requests for benevolence coming from a local group headed by Ana Gallardo (only if Ana is willing and able):**

- a. **Ana will be asked to re-establish local advisors (two or more) to work with her in evaluating requests for assistance.**
- b. **Medical Committee will develop guidelines to be applied by this group and, after BOD agreement, will provide them to the group.**
- c. **BOD members (including officers) will direct all incoming requests to Ana for local group evaluation and recommendation.**
- d. **Ana will send recommendations for assistance to the HAF Secretary.**
- e. **The BOD will delegate responsibility to the Executive Committee.**

The motion was made to table this motion until a later meeting to allow the BOD members time to thoroughly evaluate the recommendations before discussion and voting.

**d. Discussion with St. Mary's Catholic Church—Ken**

Ken briefly reported on a meeting with Bill Collins, a member of the local Catholic church who assists with their congregation's mission outreach. He expressed interest in future partnerships with HAF. Recommendations on how to proceed have been submitted to Father LeBlanc for review and follow-up. Other information mentioned was the presence of an active Hispanic constituency at the church from which we might obtain translators or other valuable assistance.

**e. Collaboration with Rotarians—Allen**

Allen briefly reported on a recent meeting with members of the local Rotary clubs and Rotary International in which several members of the HAF BOD shared the work of the HAF and pursued opportunities to partner with Rotarians in our work in Honduras. In order to partner with the Rotary organizations for future projects, it is essential that HAF develop and submit specific long-range project plans.

**f. HAF Fall Planning Meeting—Karen**

Due to the need for a comprehensive planning meeting to develop the goals and strategy of HAF for the coming year, a fall visioning conference was set for Saturday, October 31. The final location, timing, and specific details will be arranged in the coming weeks and discussed at the next BOD meeting.

**7. Next Meeting: Sept. 16, 2009. Location tentatively set for First Presbyterian Church, Aiken**

Ken Blohm agreed to make necessary room arrangements with Cheryl, the church secretary. Allen asked Jerry Taylor to chair the September and October BOD Meetings due to Allen's travel commitments.

**8. Closing Prayer by Karen**

**9. Meeting Adjourned at 9:04 pm**

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## Consent Agenda

**General Motions:**

1. **Motion: Approve the minutes of the July 1, 2009 meeting as written**
2. **Motion: Approve the 7/31/09 Financial Status Report as written**

Respectfully submitted,  
Karen Livingston, Secretary

Committee Reports Follow

**Attachment #1  
HAF Financial Status-through July 31, 2009**

|                                    | April        | May          | June         | July         | Sum since 10/1/08 | Sum since 1/1/09 |
|------------------------------------|--------------|--------------|--------------|--------------|-------------------|------------------|
| <b>Beginning each month</b>        |              |              |              |              |                   |                  |
| Cash on hand                       | \$ -         |              |              |              |                   |                  |
| Cash in Checking Account           | \$ 5,775.95  | \$ 5,425.06  | \$ 15,520.86 | \$ 8,382.18  |                   |                  |
| Cash in Vanguard Account           | \$ 5,739.53  | \$ 15,744.33 | \$ 5,747.07  | \$ 18,720.44 |                   |                  |
| Cash in Quimistan Bank             | \$ 3,980.72  | \$ 1,932.77  | \$ 3,906.39  | \$ 2,774.20  |                   |                  |
| <b>Total Cash--Beginning Month</b> | \$ 15,496.20 | \$ 23,102.16 | \$ 25,174.32 | \$ 29,876.82 |                   |                  |

**Deposits to Checking Account**

**Designated**

|                                 |             |             |             |             |              |              |
|---------------------------------|-------------|-------------|-------------|-------------|--------------|--------------|
| Agape Promises                  | \$ 852.00   | \$ 976.00   | \$ 558.00   | \$ 696.00   | \$ 18,070.50 | \$ 4,436.00  |
| Mission Trips                   | \$ 1,299.43 | \$ 7,591.56 | \$ 2,921.82 | \$ 970.00   | \$ 35,032.73 | \$ 18,644.06 |
| Home Construction               | \$ 4,025.00 | -           | -           | -           | \$ 4,134.41  | \$ 4,134.41  |
| School Construction             | \$ 3,800.00 | -           | \$ 3,000.00 | \$ 1,300.00 | \$ 13,600.00 | \$ 8,100.00  |
| Meds, Anti-parasites, fluorides | \$ 75.00    | \$ 75.00    | \$ 75.00    | -           | \$ 300.00    | \$ 300.00    |
| Adopt-a-Village                 | \$ 625.00   | \$ 250.00   | \$ 875.00   | -           | \$ 2,615.00  | \$ 2,115.00  |
| Higher Education Fund           | \$ -        | \$ -        | \$ -        | \$ -        | \$ 1,126.00  | \$ -         |
| Children's Home Fund            | \$ -        | \$ 387.00   | \$ 300.00   | -           | \$ 5,856.84  | \$ 687.00    |
| Highway Ministry                | \$ 140.00   | \$ 1,225.00 | \$ 285.00   | \$ 1,115.00 | \$ 2,765.00  | \$ -         |
| Benevolence Fund                | \$ 50.00    | -           | -           | -           | \$ 1,523.00  | \$ 350.00    |
| Santa Clara ministry            | \$ 50.00    | \$ 262.00   | \$ 100.00   | -           | \$ 8,652.00  | \$ 752.00    |
| Travel Scholarship Fund         | \$ -        | \$ -        | \$ -        | \$ -        | \$ 300.00    | \$ -         |

**Undesignated**

|                               |              |                           |              |             |               |              |
|-------------------------------|--------------|---------------------------|--------------|-------------|---------------|--------------|
| General Donations             | \$ 306.00    | \$ 633.00                 | \$ 5,125.00  | \$ 1,200.00 | \$ 18,887.21  | \$ 11,515.00 |
| Newsletter Response           | \$ -         | \$ -                      | \$ -         | \$ -        | \$ 1,455.00   | \$ -         |
| Fundraising Campaign Response | \$ 2,805.00  | \$ 1,135.00               | \$ 360.00    | \$ -        | \$ 4,300.00   | \$ 4,300.00  |
| Misc.                         | \$ 1,200.00  | \$ -                      | \$ 70.00     | \$ 556.70   | \$ 425.11     | \$ 2,441.85  |
| <b>Total Deposits</b>         | \$ 15,227.43 | \$ 12,534.56              | \$ 13,669.82 | \$ 5,837.70 | \$ 119,042.80 | \$ 57,775.32 |
|                               |              | <b>Pickup maintenance</b> |              |             |               |              |

**Disbursements from Checking Account and Vanguard Account**

**"Nondiscretionary Recurring Expenditures"**

|                                       |               |               |               |               |                |                |
|---------------------------------------|---------------|---------------|---------------|---------------|----------------|----------------|
| Agape Promises                        | \$ (1,500.00) | \$ (1,796.00) | \$ (1,000.00) | \$ (1,140.00) | \$ (18,429.52) | \$ (12,029.52) |
| Mission Trip Expenses                 | \$ (406.78)   | \$ (1,695.43) | \$ (5,224.34) | \$ (3,970.05) | \$ (34,824.35) | \$ (20,280.26) |
| Medical Support (inc. Doctor & Nurse) | \$ -          | \$ (2,116.95) | \$ (980.00)   | \$ (2,250.00) | \$ (12,929.85) | \$ (10,846.95) |
| Dental Incl. Fluorides                | \$ -          | \$ -          | \$ -          | \$ -          | \$ (3,699.50)  | \$ (3,318.58)  |
| Administrative Exp. Honduras          | \$ (1,000.00) | \$ (20.00)    | \$ -          | \$ (995.00)   | \$ (6,557.99)  | \$ (5,812.99)  |
| Administrative Exp. USA               | \$ (363.54)   | \$ (51.25)    | \$ (22.25)    | \$ (280.25)   | \$ (2,145.23)  | \$ (1,360.62)  |
| Evangelism                            | \$ -          | \$ (204.08)   | \$ (581.91)   | \$ (152.93)   | \$ (1,173.03)  | \$ (1,173.03)  |

**Discretionary Expenditures**

|                    |               |               |               |               |                |                |
|--------------------|---------------|---------------|---------------|---------------|----------------|----------------|
| Building Homes     | \$ (2,000.00) | \$ -          | \$ -          | \$ -          | \$ (7,194.41)  | \$ (4,044.41)  |
| School Projects    | \$ -          | \$ (3,800.00) | \$ -          | \$ (7,503.07) | \$ (17,156.58) | \$ (17,156.58) |
| Clinic Upgrades    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -           | \$ -           |
| Community Projects | \$ -          | \$ -          | \$ -          | \$ -          | \$ (3,249.55)  | \$ (395.05)    |
| Vehicle Expense    | \$ -          | \$ (1,200.00) | \$ -          | \$ -          | \$ (1,200.00)  | \$ (1,200.00)  |
| Highway Ministry   | \$ (300.00)   | \$ -          | \$ (1,140.00) | \$ (1,434.66) | \$ (2,874.66)  | \$ (2,874.66)  |
| Misc. cost         | \$ (8.00)     | \$ (400.19)   | \$ 1,140.00   | \$ (891.70)   | \$ (2,257.09)  | \$ (781.37)    |

**Other Designated Funds**

|                            |               |                |               |                |                 |                |
|----------------------------|---------------|----------------|---------------|----------------|-----------------|----------------|
| Higher Education Fund      | \$ -          | \$ (904.86)    | \$ -          | \$ -           | \$ (1,445.46)   | \$ (1,031.86)  |
| Benevolence Fund           | \$ -          | \$ -           | \$ -          | \$ -           | \$ (1,480.00)   | \$ (300.00)    |
| Travel Scholarship Fund    | \$ -          | \$ (250.00)    | \$ -          | \$ -           | \$ (850.00)     | \$ (850.00)    |
| Santa Clara Ministry       | \$ -          | \$ -           | \$ -          | \$ (435.00)    | \$ (8,652.00)   | \$ (5,802.00)  |
| Children's Home Fund       | \$ -          | \$ -           | \$ -          | \$ -           | \$ (2,000.00)   | \$ (1,500.00)  |
| <b>Total Disbursements</b> | \$ (5,578.32) | \$ (12,438.76) | \$ (7,808.50) | \$ (19,052.66) | \$ (128,119.22) | \$ (90,757.88) |

**Deposits to Vanguard Account**

|                                      |              |         |              |             |              |              |
|--------------------------------------|--------------|---------|--------------|-------------|--------------|--------------|
| Wachovia Checking to Vanguard        | \$ 10,000.00 | \$ -    | \$ 18,000.00 | \$ 7,000.00 | \$ 91,000.00 | \$ 50,000.00 |
| Interest Earned on Vanguard Deposits | \$ 4.80      | \$ 2.74 | \$ 3.37      | \$ 2.36     | \$ 106.50    | \$ 55.59     |

**Disbursements from Vanguard Account**

|                             |      |                |               |                |                |                |
|-----------------------------|------|----------------|---------------|----------------|----------------|----------------|
| Vanguard Wires to Quimistan | \$ - | \$ (10,000.00) | \$ (5,000.00) | \$ (17,000.00) | \$ (88,020.00) | \$ (65,000.00) |
|-----------------------------|------|----------------|---------------|----------------|----------------|----------------|

**End of Month**

|                                 |              |              |              |              |  |  |
|---------------------------------|--------------|--------------|--------------|--------------|--|--|
| Cash in Checking Account        | \$ 5,425.06  | \$ 15,520.86 | \$ 8,382.18  | \$ 5,167.22  |  |  |
| Cash in Vanguard Account        | \$ 15,744.33 | \$ 5,747.07  | \$ 18,720.44 | \$ 8,722.80  |  |  |
| Cash in Quimistan Bank          | \$ 1,932.77  | \$ 3,906.39  | \$ 2,774.20  | \$ 709.27    |  |  |
| <b>Total Cash--End of Month</b> | \$ 23,102.16 | \$ 25,174.32 | \$ 29,876.82 | \$ 14,599.29 |  |  |

**TOTAL OF DESIGNATED FUNDS** \$ 24,020.78 \$ 24,211.45 \$ 24,766.93 \$ 17,773.88

**UNDESIGNATED, DISCRETIONARY FUNDS** \$ (918.62) \$ 962.88 \$ 5,109.89 \$ (3,174.59)

### Some things to notice in the July Financial Report

- Donations are dropping off, which is pretty normal for this time of year.
- Designated funds have been reduced to below \$18K, but once again exceed the less than \$15K funds on hand.  
Designated funds:
  - \$6,337 – holding for children's home
  - \$5,736—AP
  - \$5,169—QVS
  - \$ 634—Travel Scholarship
- Costs have not all come in for the second kitchen/pantry in Quimistan or for the classroom and kitchen/pantry in Santa Clara.
- One thing that doesn't show on this report: Accounting isn't yet complete, but it appears that we overspent the four mission trips by a little more than \$3,100 total. That deficit has been hidden by deposits of fees and insurance for the Starkville group, which amounted to ~\$3,240. That amount, being held for the late December trip by the Starkville group, actually represents another \$3,240 of designated funds. So we're even deeper in the hole.

### Some things to look for next month:

- What is the final full cost for this year's mission trips? How much were we actually overspent, and do we need to change the daily fees for next year?
- What is the final cost for the construction projects begun this summer?
- Have we recovered from the over-commitment of funds?
- What might we expect in future transportation costs now that we are reimbursing at the GSA rate of \$0.55/mile?

Allen Blancett  
August 14, 2009

### Attachment #2 Medical Health Committee Meeting Minutes August 13, 2009

The Medical Health Committee met on Thursday, August 13, 2009. Present were: June Blohm, Ken Blohm, Karen Livingston, Alan Moses and George Sewell.

The team welcomed Alan and provided background information on the Committee's activities.

George suggested we list all of the medical / health activities. All agreed and during the listing decided to add an indicator if the activity was transferable (T) to Hondurans. Subsequently we agreed to categorize the activities as A, B or C to reflect their priority for further evaluation and follow up.

All agreed that the B's and C's continue to be important however we will be focusing our energies on disease prevention and training of locals to enable our outreach programs to function year round.

A

- Medical aide person in the villages - T - Karen
- Water testing and purification - T – George
- Dental care – cleaning, fluoride –T – Ken and June
- Health education and brochures - T

B

- Eye clinic - T
- Dental clinic
- Eco stoves - T

C

- Deworming T
- Diabetic program T
- Medical brigades T
- Agape clinic

T = transferable

As a result of the categorization we agreed we should be focusing our activities on the A's geared to creating sustainable health structures in the villages which could function independently, thereby having an end point. Discussion followed on whether to approach a village at a time or multiple villages on one topic. Further discussion required.

Several issues and/or questions need to be addressed, viz.

1. More detailed information from Dr Elsa on the diabetic program
2. Can Edith handle the education in the villages?
3. Can Dr Elsa see patients while Edith conducts health education?
4. Is the new hospital interested /capable of taking on the AP youth for their medical care?
5. Can the medical brigades incorporate medical aide training into their visits?

June has been working with Maynor to schedule a chat with Dr Elsa and Edith and will try to get additional information on these topics.

Karen will investigate if the First Aid Class in Ocotal Tupido and/or the Red Cross training sessions (Katie Wooten of the Peace Corps works with the Red Cross on this effort) can be utilized to train the medical aides in the villages.

Alan volunteered to investigate the availability of Spanish language info at the American Dental Society and MCG.

Ken volunteered to draft an end point strategy for our team.

We agreed on the desirability of closing the Agape clinic given that solutions could be found for medical care for the AP youth and resolution of the diabetic program.

This meeting was devoted to what we plan to do. Our next meeting will be focused on the how.

Respectfully submitted,  
Ken and June Blohm  
August 16, 2009

**Attachment #3**  
Evangelism and Nurture Committee  
August 15, 2009

[No meeting has been held but below are a few notes following the summer mission season.]

VBS : Due to the cancellation of the FPA trip, the VBS for The Agape Church was cancelled.

Evangelism event in Santa Clara: Due to the cancelation of the FPA of Starkville trip, the event has been postponed.

HAF Flyer: Andrea Pena is (still) making some corrections to the translation for the next printing.

Guillermo's Home Pounding: The family gratefully received the gifts and Bibles on Sunday, August 2, 2009. Total cost: Lps.861.50 (~\$45.60).

Club Desafio:

Due to the political upheaval, the central event was canceled. I will be in email contact with Eduardo Sabillon, the coordinator for information regarding activities with the Quimistan club which I will forward to you all.

Invitation received:

Due to the political upheaval, the July 11 evangelistic crusade hosted by the Quimistan Pastor's Association was canceled.

Evangelism Materials: 40 copies of the Book of John with the Billy Graham pamphlet were given to Martha for her Sunday school program; 20 of the same were given to a Compassion Program which is meeting in Camelote (sp); copies of the same were inserted into birthing kits given to the local hospital and local midwives group; and the patients in Teoxintales received the same along with the clothing given out during the medical brigade.

Submitted by Roxanne Turnipseed

**Attachment #4**  
Travel Committee Report 08-19-09  
Submitted by Roxanne Turnipseed

- Accommodations:

The Thomsen home was great as usual. They continue to be very hospitable and willing to support our groups. Martha did mention to me that there is an issue with the internet. They have their own satellite which they pay a monthly fee for so much 'time, bytes' and when we are uploading the photos, the amount they get per month is used up and that is why later in the month, the connection is slow or not available. Also the connection is from El Salvador and the future with it is unknown. She mentioned setting up an account with the local server when we are there. I told her that at Rene's we had been able to do this. She will evaluate prior to the next team's arrival.

She may put the missionaries in other houses next time so the teams need to be prepared to be placed where she deems best and not expect the same houses each time.

- Support staff:

The food was great with Gloria as the main cook. And Sondra cared for the housekeeping in a good manner. I believe they will continue to want to work for HAF in the future. Ana spoke with me to express that she is willing to continue to support the teams but will not have as much time available. She is focusing on her seamstress business and has a lot of work which requires most of her time. She stated that she is willing to purchase the foods prior to the arrival and supervise the clean up after departure but would not be around during each day. It was agreed that this will be discussed prior to the next team's arrival to evaluate the responsibilities.

- Transportation:

For the June group, we hired a local van and driver to assist our needs as well as use of local taxis and occasionally used the Thomsen's van.

For the July groups, the use of the Turnipseed vehicle worked well I think but will need an independent evaluation from team leaders.

Transportation expenses: Note – This doesn't include expenses paid by Maynor.

1. The local van driver was paid a daily rate with HAF funds.
2. The pickup truck owner's gas was paid for with HAF funds. He did not want a mileage reimbursement.
3. The Thomsen's gas was paid for with HAF funds.
4. The Turnipseed's kept a daily log for \$0.55/mile reimbursement.

Total transportation for June 10-20 team =\$ 185.81

Total transportation for July 06 -20 team = \$631.94

Total transportation for July 20 – Aug. 6 HAF activities = \$295.57

- Outstanding money due: \$1518 is still owed and should be coming in shortly.
- Scholarship Funds: \$934.40. Frequent Flyer miles - Delta: 65,965(T'seed account) and 28,172(HAF acct.).

MISSION TRIP EXPENSES: As noted by the finance report, it appears the mission trip expenses continue to exceed money taken in. Upon receipt of Maynor's report for total expenses, we will be able to integrate the total figures for a better evaluation. This is will be my last function as travel coordinator.

**NOTE: A TRAVEL COORDINATOR IS NEEDED ASAP.**

**Letter Campaign – Final Report**

|                         |                       |     |
|-------------------------|-----------------------|-----|
| • Adopt a Village       | \$2,175               |     |
| • Fluoride / De-worming | 225                   |     |
| • Construction          | 25                    |     |
| • Agape Promises        | 400                   |     |
| • Highway Ministry      | 100                   |     |
| • Oasis                 |                       | 200 |
| • Pure Water            |                       | 70  |
| • Undesignated          | 4,825                 |     |
| <b>Grand Total</b>      | <b><u>\$8,020</u></b> |     |

**FPCA Intergenerational Giving**

|                                      |                       |  |
|--------------------------------------|-----------------------|--|
| • Adopt a Village – Desks and Chairs | \$2,453               |  |
| • Fluoride                           | 288                   |  |
| • De-worming                         | 272                   |  |
| <b>Grand Total</b>                   | <b><u>\$3,013</u></b> |  |

**Cookbook Progress – SLOW!**

- Number of recipes received to date less than expected
- Additional names being contacted and follow up underway
- Recipes received from Honduran Staff – thanks to Roxanne
- No suggested title received for the cookbook

**Church Outreach**

- Allen and Ken met with Bill Collins of St. Mary's
- St. Mary's is very interested in getting involved with HAF
- Draft of announcement and proposed congregation introduction prepared
- Now being reviewed by Father LeBlanc

Respectfully submitted,  
Ken Blohm  
August 16, 2009

**Attachment #6**  
Honduras Agape Foundation  
Agape Promises Program  
August 2009 Board Meeting

|                                |    |
|--------------------------------|----|
| August Statistics              |    |
| • Children in Program –June 26 | 44 |
| Children in program August 16  | 44 |

New sponsors: Melinda and Alan Moses

Attendance at Bible study has been excellent with 11 youth having perfect attendance for the second quarter.

Agape Promises youth continue to assist in Foundation activities with the mission teams. Karen commented they were helpful with the eye clinic and Vacation Bible School. These experiences will be most helpful as we work to transfer these programs to the Hondurans.

Three youth utilized the emergency facilities at the new private hospital in July, one having to stay overnight. These expenses were covered by the AP program. Another youth requires a root canal. Her sponsor is paying for more than half of the costs with the program picking up the balance.

Plans to have a roundtable with senior high AP students to obtain their input on the program and how we can make it better have been postponed til January.

Respectfully submitted,  
Ken and June Blohm  
August 16, 2009

**Attachment #7**  
HAF Administration of Benevolence Funds  
August 19, 2009

We already have a fund in the bank in Quimistan, with Ana Gallardo authorized to sign for disbursements. She no longer has a group of elders available for consultation and advice regarding how the money should be disbursed. She is disbursing funds monthly to buy groceries (primarily) for the Garza children.

A request for financial help came up recently, to a BOD member directly. A note was sent to the BOD soliciting contributions. Maynor was directed to get the funds from the Benevolence acct. and was told that they would be reimbursed. Then the Finance Committee was asked to provide guidance for how to handle situations such as this one.

Feedback from the Finance Committee:

1. Continue administering benevolence funds for the benefit of the Garza children alone, as long as the funds last, continuing the periodic oversight and review by the HAF treasurer.
2. Reach a BOD decision on whether and how we will administer benevolence funds, including who will authorize expenditures. (cf: earlier vote to stop funding Special Medical Needs, and vulnerability to IRS problems if we don't establish guidelines in accordance with our stated goals.
3. Rely on local group, with established guidelines, to submit recommendations to the BOD for approval of disbursements. BOD decides (delegated to BOD officers?) after recommendation from Quimistan group.
4. Instruct the Treasurer to transfer funds and disbursement instructions to Ana.

**MOTION: The Honduras Agape Foundation will consider new requests for benevolence coming from a local group headed by Ana Gallardo (only if Ana is willing and able)**

- a. **Ana will be asked to re-establish local advisers (two or more) to work with her in evaluating requests for assistance.**
  - i. Suggestion: Ana could ask the pastor of La Cosecha Iglesia and one other person (Maynor?) to work with her.
- b. **Medical Committee will develop guidelines to be applied by this group and, after BOD agreement, will provide them to the group.**
- c. **BOD members (including officers) will direct all incoming requests to Ana for local group evaluation and recommendation.**
- d. **Ana will send recommendations for assistance to the HAF Secretary.**
- e. **The BOD will delegate decision responsibility to the Executive Committee.**

Submitted by Allen Blancett, stand-in for Treasurer