

## Honduras Agape Foundation Board Meeting

February 17, 2010

South Aiken Presbyterian Church Library

Attendance: Bill Bengtson, Allen Blancett, George Dewhirst, Karen Livingston, Randy Shelley, Tommy Thompson, Roxanne Turnipseed, Sam Turnipseed

Excused: Ken and June Blohm, George Sewell, Jerry Taylor

1. **Meeting opened at 7:02 pm with a devotional and prayer by Roxanne.**
2. **Meeting agenda was reviewed and approved.**
3. **Consent Agenda was approved as written.** (See Attachment #1)
4. **Committee Reports—questions, motions, actions**
  - a. **Executive** (See Attachment #2)
  - b. **Integrated Planning** (See Attachment #3)
    - George Dewhirst submitted reports from the February mission team visits to Tejerer, La Montanita, and Texoxingales as requested by the Integrated Planning Committee (IPC). He expressed interest in attending the next IPC meeting to provide personal input on the information, especially regarding the Tejerer community.
    - As the new treasurer, Roxanne requested that the IPC develop a plan for tracking project funds to clearly delineate how the designated funds are to be allocated to various committees and to monitor the relationship between funds that have been promised and those which have actually been received.
  - c. **Construction** (See Attachment #4)
  - d. **Medical Health** (See Attachment #5)
  - e. **Evangelism and Nurture** (See Attachment #6)
  - f. **Agape Promises** (See Attachment #7)
    - As an update to the report submitted by the Blohms, Tommy has agreed to sponsor one of the three children listed as needing sponsors on the AP report, so only two children remain in need of sponsors at this time.
  - g. **Awareness and Development** (See Attachment #8)
  - h. **Highway Ministry** (See Attachment #9)
    - Feeding Program: George reported that the twice weekly feeding program appears to be having a positive impact on the overall health of the children. He encouraged the Board to pursue funds to provide a third midweek meal for the children of the community at a cost of approximately \$53 per week. During the February team visits, Omar mentioned that the women of the community have agreed to cook the additional meal if funding is provided.
    - Community Requests: (1) George reported that the village leaders have expressed a desire for a school to be built for the village children due to concerns that the children currently are not receiving adequate educational attention because of their poverty. (2) The community leaders have expressed a desire for a well and storage tank to provide water for the community, although the feasibility of this project has not been determined. (3) There is no available land within the village that can be used for growing crops. George and other mission team members visited a plot of land located near the Tejerer community that is being marketed for approximately 80,000 Lps. If purchased, this land could be used for growing gardens, and the two buildings on the property might be renovated to provide school classroom space and a kitchen. Because the plot is located downhill from the local garbage dump, however, placement of a well on this property is not a likely option. These requests and the associated photos have been referred to the IPC for consideration and follow-up.
  - i. **Travel** (See Attachment #10)
    - George reported that he will be reviewing and updating the mission team manual to reflect current information.
    - George encouraged Board members to actively recruit mission team participants for the summer teams.
    - George emphasized that the June 9-19 team still needs adults to sign up. Several youth have expressed interest in the trip, but cannot go without adult coverage. No tickets have been purchased for this trip.

--February team members presented a note received from Dario Pacheco and a crystal rose received from Martha Thomsen on Valentine's Day expressing gratitude to HAF for our work in their community. In addition, they reported that the mayor of Quimistan had also provided a cake and coffee for the team members in appreciation for their service.

--Tommy displayed a stack of tortilla cloths recently made by the women in the La Montanita craft program and purchased by First Presbyterian Church at a cost of \$4 apiece.

## 5. Unfinished Business

### Starkville communications

Allen shared some of the recent communications with Olin McBride from Starkville regarding possible funding for construction projects and educational expenses (books and supplies for the White Dove School) in Santa Clara in addition to future HAF projects in other locations. The Board members agreed that Allen would follow-up with Olin to determine whether he desired to deposit the designated funds directly into the OASIS account for disbursement and management, or into one of accounts that Maynor administers for us. This would determine who would be responsible for providing the ongoing documentation and accounting regarding the disbursement of such funds. It was recommended that Olin's project ideas be submitted to the IPC for consideration and approval as official HAF projects. The Board agreed that the funds to support any projects approved as official HAF projects would be managed according to HAF policies and procedures. Funds to support projects that are consistent with our mission but not identified as HAF projects would need to be managed with oversight by the donor organization under an agreement with the recipient of the funds on how the funds are to be used.

## 6. New Business

### a. Revised financial report (See Attachment #11)

The finance committee (consisting of Allen, Roxanne, and Renee Reid) is currently looking for new individuals to serve on the committee. The committee is working to develop a new financial statement format that will track monthly expenditures in relation to committee budgets. Board members are asked to submit ideas regarding information they would like to have included on the statements.

### b. 2010 Budget Requests

Due to the transition in officers and vacancy in the office of Treasurer for much of 2009, a formal budget was not developed for 2010. For this reason, the finance committee has requested that each committee submit a proposed committee budget for the remaining portion of the year to them by March 1. Allen has information from previous years' committee expenditures that can be used as a reference, if necessary, for estimating this year's anticipated costs.

### c. "A Ride to the Park"—May 22

Sam reported on an upcoming bicycle ride between Odell Weeks and Aiken State Park that is being organized to raise funds for the HAF general fund. The ride is scheduled for Saturday, May 22 with an inclement weather back-up date of Saturday, May 29. Committee members (Sam, Allen, Paul Ebel and John Kelly) are currently working on a brochure that will be used to advertise the ride and will contain sponsorship information. Registration will be \$25 per rider and will include liability insurance and a T-shirt. An informational meeting is scheduled for March 19. Sam asked Board members to try to find at least two members from each supporting church to attend the meeting. The committee hopes to advertise the fundraiser in the Aiken Standard.

### d. Request from Construction Committee re: overseer for La Montanita project

**MOTION: The CC requests approval of the BOD to contact Daniel Reyes to get his assistance in the overseeing of the La Montanita water line project providing payment as can be reasonably negotiated with him, payment to be made from designated funds for this project. Further, if his work on this project is deemed to be satisfactory, the CC may utilize him for one additional project under the same restrictions. Further utilization of Reyes would then require Board approval. Status of Jose Pinto during this trial period to remain unchanged.**—Motion failed—no affirmative votes. Board members expressed concern that not enough information was available to make an informed decision about this motion. Unfortunately, no members of the Construction Committee were at the meeting to provide additional explanation about the motion or its impact on the project. At this time, the project continues to move ahead as approved by the Board during the email vote on February 8 with Maynor serving as overseer of the project.

### e. Santa Clara Repair Bill

Maynor reported that he had just received a bill to cover construction repairs for Mrs. Amalia's leaking roof in Santa Clara and needed to know whether he was supposed to pay for this from HAF funds. At the time of the meeting, the exact amount of the bill was not known. The Board discussed the problem

of Mrs. Amalia's leaky roof, which the laborers in Santa Clara attributed to inadequate overlap of the roofing tiles at the time of construction last year. The Board agreed that in situations like this, it should be the responsibility of the builder to correct problems resulting from faulty construction at his expense, not at the expense of HAF. Allen agreed to discuss this with the responsible men in Santa Clara. Once the bill amount has been received from Maynor, the final decision will be made about how these current expenses will be covered.

7. **Next Monthly BOD Meeting: March 17, 2010—SAPC Library**  
Tommy Thompson agreed to make arrangements for the April, May, and June Board meetings to be held at Trinity United Methodist Church.
8. **Meeting adjourned at 8:38 pm.**
9. **Closing prayer provided by Sam.**

## **Consent Agenda**

### **General Motions:**

1. **Approve the minutes of the Jan. 6, 2010 meeting as written.**
2. **Approve the Financial Status Report through January 31, 2010 as written.**
3. **Accept the resignation of Board member Alan Moses.**

### **Committee Motions:**

4. **Integrated Planning: The IPC recommends the BOD approve La Montanita as the first village to benefit from a Holistic Approach Project.**
5. **Integrated Planning: Approve Beth Eberhard as team leader and Barb Mahannah as assistant team leader for the April 3-10 mission trip.**
6. **Evangelism and Nurture: Approve Beth Eberhard as a member of the Evangelism and Nurture Committee.**

**Attachment #1**  
Financial Statement Through January 31, 2010

	October	November	December	January	February	Sum, 10/1/09-9/30/10	Sum since 1/1/10
<b>Beginning each month</b>							
Cash on hand				\$ -	\$ -		
Cash in Checking Account	\$ 7,190.85	\$ 8,097.23	\$ 2,793.53	\$ 11,196.21	\$ 4,955.09		
Cash in Vanguard Account	\$ 8,228.07	\$ 3,227.03	\$ 4,222.38	\$ 19,222.73	\$ 16,222.73		
Cash in Quimistan Bank	\$ 712.62	\$ 2,277.99	\$ 3,196.47	\$ 218.34	\$ 219.00		
<b>Total Cash--Beginning Month</b>	\$ 16,129.54	\$ 13,602.25	\$ 10,212.38	\$ 30,637.28	\$ 21,396.82		

**Deposits to Checking Account**

**Designated**

Agape Promises	\$ 160.00	\$ 1,641.00	\$ 8,981.00	\$ 2,334.00	\$ 1,120.00	\$ 14,236.00	\$ 3,454.00
Mission Trips	\$ 5,014.70	\$ 2,100.00	\$ 5,710.61	\$ 2,033.00	\$ 1,110.25	\$ 15,968.56	\$ 3,143.25
Home Construction	\$ -	\$ 65.00	\$ -	\$ -	\$ -	\$ 65.00	\$ -
School Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Meds, Anti-parasites, fluorides	\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -
Adopt-a-Village	\$ -	\$ 500.00	\$ 750.00	\$ -	\$ -	\$ 1,250.00	\$ -
Higher Education Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Children's Home Fund	\$ -	\$ 187.00	\$ -	\$ -	\$ -	\$ 187.00	\$ -
Highway Ministry	\$ 215.00	\$ 215.00	\$ 285.00	\$ 1,215.00	\$ 245.00	\$ 2,175.00	\$ 1,460.00
Benevolence Fund	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 100.00
Santa Clara ministry	\$ 1,050.00	\$ 50.00	\$ 857.00	\$ 50.00	\$ -	\$ 2,007.00	\$ 50.00
Travel Scholarship Fund	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ -

**Undesignated**

General Donations	\$ 1,425.00	\$ 1,373.25	\$ 4,489.00	\$ 1,100.00	\$ 4,400.00	\$ 12,787.25	\$ 5,500.00
Newsletter Response	\$ -	\$ -	\$ 2,770.00	\$ 375.00	\$ 100.00	\$ 3,245.00	\$ 475.00
Fundraising Campaign Response	\$ -	\$ -	\$ 1,015.00	\$ 1,320.00	\$ 660.00	\$ 2,995.00	\$ 1,980.00
Misc.	\$ 30.00	\$ 217.50	\$ 147.50	\$ 60.25	\$ (561.00)	\$ (105.75)	\$ (500.75)
<b>Total Deposits</b>	\$ 7,894.70	\$ 6,448.75	\$ 25,505.11	\$ 8,487.25	\$ 7,174.25	\$ 55,510.06	\$ 15,661.50

**Disbursements from Checking Account and Vanguard Account**

**"Nondiscretionary Recurring Expenditures"**

Agape Promises	\$ -	\$ (3,707.33)	\$ -	\$ (5,318.00)	\$ (2,544.01)	\$ (11,569.34)	\$ (7,862.01)
Mission Trip Expenses	\$ (5,775.80)	\$ (7,743.70)	\$ -	\$ (4,858.68)	\$ (3,236.39)	\$ (21,614.57)	\$ (8,095.07)
Medical Support (inc. Doctor & Nurse)	\$ -	\$ -	\$ (36.05)	\$ (1,500.00)	\$ (1,829.29)	\$ (3,365.34)	\$ (3,329.29)
Administrative Exp. Honduras	\$ (21.25)	\$ (913.75)	\$ -	\$ (1,040.00)	\$ (180.00)	\$ (2,155.00)	\$ (1,220.00)
Administrative Exp. USA	\$ -	\$ -	\$ (1,708.31)	\$ (369.69)	\$ (144.36)	\$ (2,222.36)	\$ (514.05)
Evangelism	\$ -	\$ -	\$ (46.69)	\$ -	\$ (146.99)	\$ (193.68)	\$ (146.99)

**Discretionary Expenditures**

Building Homes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
School Projects	\$ (2,771.00)	\$ -	\$ -	\$ (1,000.00)	\$ -	\$ (3,771.00)	\$ (1,000.00)
Other Community Projects	\$ (1,000.00)	\$ -	\$ -	\$ (1,500.00)	\$ (3,000.00)	\$ (5,500.00)	\$ (4,500.00)
Highway Ministry	\$ (215.00)	\$ (355.00)	\$ -	\$ (1,285.00)	\$ (560.00)	\$ (2,415.00)	\$ (1,845.00)
Misc. cost	\$ (1,674.22)	\$ 2,067.33	\$ (311.38)	\$ -	\$ (2,581.07)	\$ (2,499.34)	\$ (2,581.07)

**Other Designated Funds**

Higher Education Fund	\$ (381.05)	\$ -	\$ -	\$ -	\$ (142.93)	\$ (523.98)	\$ (142.93)
Benevolence Fund	\$ -	\$ -	\$ -	\$ -	\$ (100.00)	\$ (100.00)	\$ (100.00)
Travel Scholarship Fund	\$ (100.00)	\$ -	\$ -	\$ -	\$ -	\$ (100.00)	\$ -
Santa Clara Ministry	\$ (50.00)	\$ (100.00)	\$ -	\$ (857.00)	\$ (100.00)	\$ (1,107.00)	\$ (957.00)
Children's Home Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Disbursements</b>	\$ (11,988.32)	\$ (10,752.45)	\$ (2,102.43)	\$ (17,728.37)	\$ (14,585.04)	\$ (57,136.61)	\$ (32,293.41)

**Deposits to Vanguard Account**

Wachovia Checking to Vanguard	\$ -	\$ 4,000.00	\$ 15,000.00	\$ 12,000.00	\$ -	\$ 31,000.00	\$ 12,000.00
Interest Earned on Vanguard Deposits	\$ 0.96	\$ (4.65)	\$ 0.35	\$ -	\$ -	\$ (3.34)	\$ -

**Disbursements from Vanguard Account**

Vanguard Wires to Quimistan	\$ (5,000.00)	\$ (3,000.00)	\$ -	\$ (15,000.00)	\$ (12,000.00)	\$ (35,000.00)	\$ (27,000.00)
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**Other wires to Quimistan**

Western Union Wires to Quimistan	\$ 1,030.00					\$ 1,030.00	\$ -
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**End of Month**

Cash in Checking Account	\$ 8,097.23	\$ 2,793.53	\$ 11,196.21	\$ 4,955.09	\$ 9,564.30		
Cash in Vanguard Account	\$ 3,227.03	\$ 4,222.38	\$ 19,222.73	\$ 16,222.73	\$ 4,222.73		
Cash in Quimistan Bank	\$ 2,277.99	\$ 3,196.47	\$ 218.34	\$ 219.00	\$ 2,802.60		

<b>TOTAL OF DESIGNATED FUNDS</b>	\$ 21,364.37	\$ 13,380.61	\$ 29,214.22	\$ 22,527.54			
	\$ (7,762.12)	\$ (3,168.23)	\$ 1,423.06	\$ (1,067.53)			

## Attachment #2

### Administrative Notes from January 2010 Trip to Honduras

**Quimistan Valley Scholar program.** I met with Dario Pacheco and Danilo Salguero to discuss the QVS program with them. I asked about how many students have been selected and enrolled, as well as the progress toward selecting additional scholars.

Two students are in school now:

- (1) Nery Antonio Martinez Sanchez, a Systems Engineering major, and our first scholar
- (2) Beltran Santiago Murcia, undeclared major (so far)

Applications from four additional students have passed through initial screening and are approaching a decision point in early February.

The selection process they described to me begins with a letter of application from the student, followed by submittal and comparison of grade records for the past six years, evaluation of any recommendations, and includes an interview with the student and a visit by Pacheco and/or Salguero to the student's home for input regarding financial need.

They showed me the records for several students including the four who passed the initial screening, as well as those who did not. The information I saw and heard indicated that all criteria are being weighed fairly. In particular, financial need appears to play a large role in the decision, which is in accordance with our guidelines.

I was told that the entire selection process has a typical turnaround time of about a month between when the student submits the required information and when the student receives notification of either selection or rejection in the current cycle. Students not selected are carried over into the next cycle of competition. Feedback we have received from students indicates that the process isn't nearly that fast. In fact, notification of the applicants seems to have been largely absent.

Contributions from the community have been lagging. In an attempt to re-engage community support, Mr. Pacheco recently sent a letter to the municipality council to remind them of their earlier commitment of support. We continue to send matching funds quarterly, but the amounts required for matching the community contributions have been small.

The estimated cost of supporting six students in their nine-month "year" of schooling is 108,000 Lempira, or about \$5,716---say, about \$1,000 per student per year. The money in the account in Quimistan is just over half the required amount. So community support and our fund-matching will have to pick up substantially if six students are to be supported in the coming school year.

**Cooperation of Honduras Agape Foundation and Cruz Roja Hondureña.** The local Red Cross chapter in Quimistan is preparing a proposal document requesting support (from International Red Cross, I believe) for building and furnishing an administrative office building in Quimistan. One section of that proposal requires that they describe instances in which the local chapter has cooperated with other organizations in initiatives supporting local improvements. They believe a notable instance is the cooperation between them and HAF in their administration of the QVS program. So Mr. Pacheco and Mr. Salguero asked if I would be willing to provide some words that describe our view of the QVS program—words they may wish to include in their proposal. In response, I sent them a copy of four monthly reports to the BOD from 2008 which described the program, with a cover letter summarizing the background to the program.

They also want support for drilling a deep water well that would provide water to the new building that they propose building on Red Cross property not far from the new Public Health Center. I suggested to them that they contact the Rotary Club in San Pedro Sula to request their support for a possible Rotary International project.

**Honduras Labor Practices.** Dr. Elsa is expecting to deliver her child in April. At June's request, I asked Mr. Pacheco and Mr. Salguero about Honduran labor and personnel practices that might apply in this situation. Mr. Salguero told me that a teacher is allowed six weeks off before delivery and six weeks after delivery, and is paid for that time off.

Another question involved the practice of paying a bonus at year-end—called an "aguinaldo". As I understand what I was told, Honduran employees typically receive fourteen payments during the year—one for each of twelve months,

plus an “aguinaldo” for June and December. The amount of the aguinaldo seems to be equal to the regular monthly salary at lower levels, increasing in percentage of salary in higher administrative or executive positions.

Do all businesses pay the aguinaldo or the prescribed minimum wage of 5500 Lempiras/month? No. As it was described to me, a business is just as likely to take the position that “We have a job for you that’s worth a certain amount (i.e., less than the minimum wage), but we don’t have one that’s worth the minimum wage. Take it or leave it.” I assume that such a sub-minimum wage job would likely also be without an aguinaldo.

Allen Blancett  
Feb. 13, 2010

**Attachment #3**  
Integrated Planning Committee Report  
Jan 2010

Ken Blohm presented to the IPC a phased process for establishing the Holistic Approach, which the IPC adopted to use as a step-by-step guide for establishing when a village is ready to work with HAF under the Holistic Approach.

The committee agreed to recommend Las Montanitas as a Holistic Approach village and to consider Tejeras for that status after receiving input from the February team research on that village. The basis for selection of Las Montanitas is based on the report of the January team. Las Montanitas meets all our criteria for selection. We have identified leaders that we can work with and they have enthusiastically demonstrated their willingness to support projects with their own labor. They received training on Justa stoves and built the third stove in their village without any further assistance. Note that selection for a Holistic Approach Project does not at this time authorize even one dime to be spent without further approval of the BOD.

**Motion: The IPC recommends the BOD approve Las Montanitas as the first village to benefit from a Holistic Approach Project.**

The IPC provided input to the February Team Leader for team activities. Specifically, the team was requested to perform research on Tejeras and make recommendation to the IPC concerning a Holistic Approach to that village. It was agreed that we should use the HAF Procedure for Holistic Approach as a guideline to that evaluation.

1. Research community of Tejeras to determine appropriateness of the Holistic Approach method and report to the IPC Please use the Phase I – Introduction guidance (given below).
2. As part of the above, please request Maynor & Dr. Elsa participate in assessment of Hygiene and health issues.
3. Requests from the medical committee shown below within capabilities.
4. Dental Team request - We have received a request for Thirteen children from Santa Clara to receive dental treatment. Of course this comes lower in priority to the Agape Promise kid’s treatment.
5. Assess the water situations in both Las Montanitas and Teoxingales (George and Maynor).
6. Carry out as much of the CC assignments list as possible, with high priority placed on assessments.

Submitted by Jerry Taylor, Chair

**Attachment #4**  
Construction Committee Report

The CC met on January 27. Attending: George Sewell, Jim Kelley, Bruce Eberhard, Ron Livingston, Jerry Taylor

Highlights:

- The CC supports the holistic approach to ministering to Honduras
- We will support any project the BOD approves. Our thought on priorities we should follow, recognizing there are always good reasons for exceptions:
  1. BSF and Justa stoves. Health as highest priority
  2. Public projects as school facilities, water supply, etc
  3. Homes and additions to homes.

- Received 2 letters of request via Jose Pinto. Later translations revealed these are 2 requests for homes. Each has recently received land for a home. Need to address land ownership, capability of each to assist financially and/or with sweat equity.
- Need for local assistance. Conclusion of CC is that there are advantages to having Daniel Reyes as our coordinator rather than Jose Pinto. Jose would still be used for specific projects, but Daniel would be our contact to get bids and to attend project sites during construction.
- Quimistan Projects:
  1. Tierra Blanca Cafeteria – complete
  2. Senora Ada Umunzor's Kitchen – complete
  3. Justa stove for Gloria and Martha – not started
- Santa Clara Projects:
  1. Kindergarten and Cafeteria – complete
  2. Rapalo home – complete
  3. 100 BSF's – complete
  4. 2 bathrooms, showers and pila at Kindergarten. Estimate \$2446 including \$635 labor. Need to determine support of BOD and funding source.
  5. Approx 50% have Justa stoves. Expect request for additional.
- Tejeras Projects:
  1. BSF at Omar's – complete
  2. Survey for determination of needs for BSF. Request Dewhirst team to do this.
  3. 2 Justa stoves – complete
  4. Survey need for additional stoves. Outside stoves may not need replacement. Request Dewhirst team to evaluate if time available.
- La Montanita:
  1. School desks – complete
  2. Justa stoves – 3 complete, approved 8 more. Will continue approvals until \$750 funds expended.
  3. Latrines – 1 at school repaired. Evaluate addition of seats for current latrines for safety of small children.
  4. Personal/home latrines – 4 real needs identified. Local standard latrine w/o labor estimated at \$40 US each. Specified contribution of \$200 available if community can provide labor. Need to notify Maynor.
  5. Water supply – Funds donated, contingent upon availability of project supervision. Subsequent arrangement made and project approved by email.
- Texoxengales:
  1. \$750 available for Justa stoves. No request to date.
  2. 18 desks for school provided. Believe this serves the request for 35 students.
  3. Request for roofing for classrooms. Understand need 130 sheets zinc coated, 60 sheets available, and that need only 70 more at a cost of \$900. Need to verify this. No funds known to be available.
  4. Cafeteria and kitchen – bad repair. Windows poor, 1 wood stove, hole in corner of roof. Dewhirst team to evaluate if time available. First Justa stove here????
  5. Water supply – Needs relocating. Current estimates may be way off. Piping size depends of elevation difference from new source to storage tank. This is critical. Perhaps Dewhirst can identify. Currently have \$3k committed for this project.
- Canada School  
Request for ball field, estimated \$16k. CC rejected. Need to notify Maynor to inform the school.
- Justa Stoves:
  1. During Jan team visit, construction technique refined to more closely match manual design specs. Daniel Reyes involved and can provide supervision to ensure new installations follow best design.
  2. Firm costs identified as 1040 L if clay purchased or 980L if clay available locally at no cost (\$55/52). This excludes labor.
- BSF's  
We presently have no forms and are temporarily out of business. Ron Livingston has knowledge to build a cheaper design that weighs significantly less. He has agreed to develop this method and a way to get forms

to Honduras. Plan is to construct a few of this new design and evaluate over a few months. This work is urgent.

Submitted for the Construction Committee,  
George Sewell

**Attachment #5**  
Medical Health Committee Report  
February 13, 2010

Obtain lower cost meds

- The meds donated by TLC Pharmacy and some of those donated by ARMC and Cedar Creek Church have been delivered to Honduras.
- Through Roger Carr of Glaxo Smith Kline, Karen has a list of meds which they might supply. She is focusing on the dental items and the vitamins for now.

Dental care / prevention – cleaning and fluoride:

- Thanks to the donation by Randy's office over 370 children were trained in dental hygiene and given supplies. The February team continued dental hygiene training in 3 additional villages. Thanks to Charlie and Randy for supplying the additional toothpaste and brushes required for these villages.
- The dental team is in Quimistan now. The focus continues on prevention. See the blog and Randy for more news.
- The donated dental chair and lights were unable to be transported to the meeting place due to lack of a truck large enough to move the goods. The dentists will advise us when they can move the chair and lights.

Preventative medical health work in the aldeas

- Dra Elsa delivered chats on personal hygiene. Village leaders are responsible for follow up..
- The January team attended Dr Elsa's training of the Community Health Workers in La Montanita on January 15<sup>th</sup>. The training covered the use of a glucose meter and a blood pressure cuff intended to monitor villagers with diabetes and high blood pressure. Subsequently the trainees identified prospective candidates for Dr Elsa's review. Next steps include record keeping.

Eye clinic

- Due to the inability to use the auto refractor we limited the eye clinic to near vision only testing using an eye chart. Readers and sunglasses were supplied.
- Lee Coulter has volunteered to try to find a cure for the auto refractor and has been in contact with Canon.

Dr Elsa

- In late January Dr Elsa was ordered on bed rest and is now on a limited schedule. She is unable to travel to the remote villages and will be limiting her activities to villages close to Quimistan.
- Dr Constantino, one of the doctors from the Quimistan Hospital, has agreed to pinch hit for her. Scheduling details are being worked out with Maynor.
- Nurse Edith may also be available for certain activities. Her participation is being worked.

Agreement with the Quimistan Hospital

- We met with the four doctors and discussed utilizing the hospital facilities for the various medical brigades. An agreement was reached which Dr Elsa and Maynor will formalize so that we can present it to the Board for approval.

Respectfully submitted,  
Ken and June Blohm

**Attachment #6**  
Evangelism and Nurture Committee Report  
Feb. 14, 2010

- The Evangelism and Nurture Committee is currently without a chair, so Karen Livingston has agreed to serve as interim chair until someone can be identified to fill the chair position. Recommendations of individuals who might be interested in taking on this responsibility are solicited.
- Two former members of the committee have dropped off the committee for 2010 due to other obligations, so the committee is looking for new members to serve. Roxanne Turnipseed and Karen Livingston are the only two returning members on the committee. Beth Eberhard has agreed to serve on this committee.  
**Motion: Approve Beth Eberhard as a member of the Evangelism and Nurture Committee.**
- In order to determine some potential opportunities for future mission team outreach during the 2010 year, Karen submitted some questions for the February mission team to follow-up on during their discussions with village leaders in La Montanita, Texoxingales, and Tejerer. This feedback will be used to help determine the spiritual needs and existing resources in the various villages and identify the spiritual leaders with whom we may be able to partner.
- Holly Shoaf-O’Kula submitted copies of the VBS curriculum used by the January mission team with the Agape Promises youth and the students at Luz de Valle School. The committee will review this curriculum and determine how it might be adapted for use with future VBS outreach opportunities.

Respectfully submitted,  
Karen Livingston  
Interim Chair

**Attachment #7**  
Agape Promises Report  
February 13, 2010

**High School Graduates**

- Two AP students graduated high school in December 2009. The January team recognized their accomplishment. Both are attending university at the public university in San Pedro Sula.
- A team is studying the possibility of extending the AP program to support university education. A preliminary list of requirements and funding has been developed and further research is underway. We met with the two graduates to learn more about the functioning of public universities in Honduras.

**School situation in Quimistan**

- Schools finally opened in February.

**Bible Study**

- The Bible Study activity began on January 10, 2010. Missionaries from the January and February teams attended Bible study classes.
- For the 2010 year the youth are required to attend 50% of the sessions each quarter to remain in the AP program. The previous requirement was 40% (same as Compassion).

**New Students**

- Dilcia, the first child from Tejerer is being sponsored by George Dewhirst. George spent time with Dilcia in February.
- Gerry Depo and Carol Hidlay are sponsoring another new student, Pablo. They had the opportunity to meet and spend time with Pablo while on the January team.
- Currently there are 3 more students who need sponsors.
  - o Maria Estela Hernandez, 14 yrs old and in the 7<sup>th</sup> grade; graduate of Luz del Valle
  - o Angel David Fernandez, 12 yrs old and in the 5<sup>th</sup> grade
  - o Jessy Marilyn Tejada, 7 yrs old and in the 2<sup>nd</sup> grade.

**Mexican Child Sponsorship Program**

We spent time with volunteers of a child sponsorship organization comparing and contrasting our programs. They sponsor the education of 450 children. Several interesting ideas emerged which we will consider adding to the AP program.

Respectfully submitted,  
June and Ken Blohm

**Attachment #8**  
Awareness and Development Committee Report  
February 2010

- An account has been set up on the Picasa web site for storage of HAF-related photos. One photo album (pictures from the Mar. 2009 trip) has been linked to the web site, under the "Multimedia" tab. Other albums will be added as time permits. Photos from other missionaries/board members are welcome. I will be glad to review them and have them added to the HAF web site.
- HAF participated in the Global Impact Celebration (GIC) at St. John's UMC on January 27-31. Most board members were present at one or more events, and all events were covered by at least one HAF representative. Events included dinner, missionary booths, luncheon, meetings in homes, and worship services. We appeared to be well received, but it is too early to assess any impact that we may have had on donations or mission team volunteers.
- Plans are underway to participate in the Trinity Presbytery PW meeting at FPCA on Saturday, March 13. We will man a booth and set up other displays, as can be arranged.

Respectfully submitted,

Tommy Thompson, Chairman  
Awareness & development

**Attachment #9**  
Highway Ministry Committee Report  
February 17, 2010

1. Activities in Honduras
  - a. The Friday and Sunday feedings of Tejeras Community children continue. I recently attended three feeding sessions and continue to be impressed by the orderliness of the children. They are I believe looking to be more healthy as a result of our de-worming treatments and the regular feeding program.
2. During my recent visit I spent considerable time in Tejeras and have submitted a separate Tejeras Community Assessment Report.
3. My next initiative is to raise additional funds to start a third feeding per week. Please spread the word.

Very Respectfully Submitted,

George Dewhirst

**Attachment #10**  
Travel Update—February 2010

I assumed duties as the HAF Travel Coordinator in January following the BOD meeting and promptly went to Honduras as the Feb Team Leader. As a result there has not been a travel committee meeting this past month, thus no Travel Committee Report.

Team leaders need to remind their team members to bring all required items for example two of us showed up without sheets. Action - I will review the required items list and ensure that it contains all of the requirements.

The exit fee is currently – US \$36.57 you are allowed to pay some in Lempira and the balance in US dollars.

I will update the Team Leader Manual to include the following as a minimum –

- a) That each team have at least some team members attend the Sunday morning Children's Worship that Martha conducts every Sunday morning. It is a wonderful experience and Martha really appreciates our participation. DON'T MISS IT!!!
- b) That each team be reminded that at Martha's ranch we need to close the gate every time we leave even if we are returning in a short time.
- c) That each team be reminded that at Martha's you may follow standard US bathroom procedures concerning disposal of used toilet paper.
- d) Ensure that all light are off when we leave the compound for our day's work.

If any of you recent returnee's have other suggestions please submit them to me.

Fortunately Karen was on top of things and reminded me as I was driving to Atlanta that we needed to register the team with the US Embassy and she covered for me. Thanks Karen.

We all need to be recruiting for the summer trips. There a lots of opportunities and I'm sure we'll have lots of interesting for the summer season.

Respectfully Submitted

George Dewhirst  
Travel Coordinator

**Attachment #11**  
Report from the Treasurer  
February 13, 2010

The past treasurer, Allen Blancett, and I have met on several occasions as he has passed the necessary paperwork, files, and notebooks to me. A few changes have been made:

1. At Wachovia, our local bank, the signatory card has been updated to include only Allen Blancett, President; Roxanne Turnipseed, Treasurer, and Karen Livingston, Secretary. If Karen has not been to sign the card, she will do so.
2. We cancelled all the VISA debit/charge cards except for those noted above.
3. We have changed our account at Wachovia from a non-profit account to a small business account. This will lessen our monthly charges as we are allowed more deposits and withdrawals.
4. We now have on-line bill pay which will save us postage for bill paying.
5. An American Express card in my name has been ordered. T. Thompson will remain as the primary account holder of as it was originally established.
6. We have established internet access to all the Banpais accounts and I am able to successfully access them all for tracking.
7. We are attempting to go back to a quarterly system of wiring funds to Banpais. This will enable us to maintain a better knowledge of actual financial needs.

The finance committee has lost two members and is looking for new ones if any of you have a suggestion, please let me know.

We will be looking at a new way of presenting our monthly report to better reflect our actual expenses vs. the budget (which needs to be set).

**NOTE: The Finance Committee requests that each committee chair submit a budget request by March 1, 2010.**

Respectfully submitted,  
Roxanne Turnipseed, Treasurer